

**Whitley County LEPC**  
**March 25, 2009**  
**10:30am-11:45am**

<b>PRESENT: Floyd Marlow</b>	<b>Mike Colegrove</b>	<b>Ryan Prewitt</b>
<b>Jim Potter</b>	<b>Teresa Cobb</b>	<b>Jeffrey Gray</b>
<b>Greg Hoskins</b>	<b>Kyle Gilbert</b>	<b>Larry Howard</b>
<b>Jerry Rains</b>	<b>Barry McDonald</b>	<b>David Campbell</b>
<b>Bill Ed Cannon</b>	<b>Danny Moses</b>	<b>Lee Schroeder</b>
<b>Kelly Harrison</b>	<b>Sheila Norman</b>	
<b>MEMBERS ABSENT:</b>		

<b>RECORDER: Teresa Cobb</b>	<b>FACILITATOR: Danny Moses</b>
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**Please Check Status Below (if applicable)**

Establish the Project \_\_\_\_\_ Diagnose the Cause \_\_\_\_\_ Remedy the Cause \_\_\_\_\_ Hold the Gains \_\_\_\_\_

<b>SUBJECT</b>	<b>DISCUSSION</b>	<b>ACTION/ FOLLOW-UP</b>	<b>Date Due</b>
Call to order	Meeting was called to order by Danny Moses		
Minutes	Motion made to change page 2 of previous minutes by James Potter, Delta Gas. Should be "1,300-1,400 miles of natural gas pipelines in Whitley County". <b>Changes made to the Minutes and e-mailed to membership on 4-2-09.</b>	Debra McNaughton to make appropriate changes. Motion to approve – all in favor.	
By-Laws	Discussion regarding the By-Laws specific to the attendance of meetings. Decision was made that a member can have a designee to attend the meeting in their absence.	Motion by Mr. Cannon to approve By-Laws, 2 <sup>nd</sup> by Lee Schroeder – all in favor.	
Mission Statement	Brief Discussion regarding the Mission Statement of the LEPC. Statement is brief but concise "Local Partners Working To Protect Our Community".	Motion by Chief McDonald, 2 <sup>nd</sup> by Mr. Cannon to adopt the Mission statement – all were in favor.	
Firestone Assessment	Request and discussion from Ryan Prewitt regarding a plant assessment. Ryan asked if the Williamsburg Fire Department & Whitley EMS would participate in a thorough walk-thru of the plant. This would help improve a coordinated response effort should there be an event at the plant.	Danny Moses & Jerry Rains agreed to help coordinate this walk-thru.	
Treasurer Report	Jeff Gray presented the Treasurers Report for the LEPC. Currently, there is a balance of \$1,538.98 in the account. Jerry Rains explained how some funding can be distributed to local LEPC's - when Tier II reports are filed with the appropriate fees to the state, they can then be distributed by the state.	Motion by Chief McDonald, 2 <sup>nd</sup> by Kelly Harrison to accept the Treasurers Report – all were in favor.	

SUBJECT	DISCUSSION	ACTION/ FOLLOW-UP	Date Due
Meeting dates	The 4 <sup>th</sup> Wednesday at 10:30 am is a conflicting time for several members. Decision was made for 4 <sup>th</sup> Tuesday, 10:30am. Jeff Gray will need to place this in the local newspaper one more time then the meeting dates/time will be posted on the Whitley County Fiscal Court web-site. Special meetings will be posted by Debra McNaughton via e-mail, newspaper & radio station. <b>Jeff Gray is responsible for the notices to the newspapers &amp; radio stations.</b>	Motion by Mr. Cannon, 2 <sup>nd</sup> by Mr. Schroeder to change the meetings as discussed – all were in favor.	
New Business: Andy Croley	Andy Croley reported a “regional incident” of Creutzfeldt Jakob disease. There were 2 deaths reported in Knoxville, TN on March 24, 2009. Both victims were residents of Roan County. Kelly Harrison reported that there were 2 known individuals in Whitley County with Creutzfeldt Jakob disease. Andy reported that this is the “human” form of mad-cow disease.	No action taken.	
New business: Jerry Rains, Tier II Reports	Tier II report packet was distributed to the appropriate agencies. Jerry explained the purpose of reporting, funding and other details of the packet. There is a “no fee” requirement for certain facilities. If an agency has not filled out a Tier II report, it can lead to fines of up to \$25,000 per day from OSHA.	Tier II packet is also available at the Kentucky EM web-site.	
Agency updates	Jerry Rains needs to be added as a member.	Debra McNaughton to add Jerry to the membership. <b>Jerry Rains is on the Membership Listing. NO ACTION NEEDED.</b>	
Next meeting	April 28, 2009, 10:30, Whitley County Courthouse	Adjourn	