

**Whitley County,
Kentucky**



Whitley County LEPC Meeting Minutes

LEPC Chairman	Danny Moses	Date: July 24, 2012
LEPC Secretary	Debra Brown McNaughton	Meeting Time: 10:30 AM
Agenda		Recommendations / Actions / Other
I. Members Present and Introductions	Coy Prichard Debra McNaughton Jeff Gray Bob Burns Joyce Parker Randy Miller Ellen Prewitt Danny Moses Teresa Cobb Roddy Harrison Mike Colegrove Larry Todd Didn't sign in	American Red Cross Whitley County Health Department Whitley County Fiscal Court Cumberland River Comprehensive Care Firestone Firestone The Heritage Nursing Home Whitley County Emergency Management Baptist Regional Medical Center Mayor, City of Williamsburg University of the Cumberlands Williamsburg Fire Department Firestone
II. Call Meeting To Order	Call To Order	Danny Moses called the meeting to order.
III. Minutes From Last Meeting	Minutes Of Last Meeting	The Minutes from the April 24, 2012 meeting were reviewed. A motion to accept the Minutes was made by Bob Burns and 2 nd by Roddy Harrison. The Minutes were accepted and approved as read.
IV. Old Business	LEPC Handbooks Tab Q-7 Tier II Facilities	Kentucky Emergency Management donated "Kentucky Local Emergency Planning Committees (LEPCs)" handbooks to our LEPC. Handbooks were given out to everyone present. Our thanks to Connie Estill and KyEM! Jeff Gray reported that letters were being worked on to send to every Tier II facility that did not report this year. The LEPC is also requesting the following information from all Tier II facilities in Whitley County: Material Data Safety Sheets (MSDS), Maps of chemical storage, Emergency Response Coordinator and backup contact information, List of all Extremely Hazardous Substances (EHS), Facility Response Plan and Response Point, Staging Point, Transportation routes, List of facilities likely to be affected by release, Protective actions, Emergency equipment on hand, Training and Exercises for facility, Procedures for spill containment, cleanup and disposal and Emergency Notification Procedures.

<p>V. New Business</p>	<p>Treasurer's Report Jeff Gray</p> <p>Copier Purchase</p> <p>Whitley County NIMS</p>	<p>The current balance in the LEPC account is \$4172.15. The required Right To Know Notice was published in the News Journal at a cost of \$139.13. The ad was shown to the members present. The Treasurer's Report was reviewed. The motion to accept the Treasurer's Report was made by Danny Moses and 2nd by Bob Burns. The report was accepted and approved.</p> <p>The LEPC Membership discussed a copier purchase for LEPC use in lieu of the proposed laptop. The motion to purchase the copier was tabled until pricing could be obtained.</p> <p>To meet Federal Requirements, Whitley County has started working on their NIMSCAST for 2012. All agencies were asked to have their NIMS information for their agency turned in to Danny Moses or Debra McNaughton by August 10, 2012. Whitley County LEPC Members were also asked to report any NIMS Classes that they have taken for our LEPC records.</p>
<p>VI. Other Business</p>	<p>KyEM COMEX Exercise May 1-2, 2012</p> <p>County Emergency Operations Plans Update</p> <p>LEPC- Right To Know Notice</p> <p>Wireless Emergency Alerts</p>	<p>Debra McNaughton and Danny Moses gave a report on the recent Full-Scale COMEX Exercise. Some improvements that need to be made were noted during the exercise. Many First Responder agencies in Whitley County do not have communication ability with other First Responders. The Dispatch Centers in Williamsburg and Corbin cannot "talk" to one another. The county is working to fix the dispatching problem. All Whitley County Law Enforcement Agencies, Fire Departments, Volunteer Fire Departments, EMS, Emergency Management, Dispatch Centers and Health Department participated in this exercise.</p> <p>The Whitley County Emergency Operations Plan is complete. We are now working on the Emergency Support Functions (ESF) Plans at this time. There are 15 categories of ESF Plans and we have 3 finished. LEPC members were requested to help work on the plans that correlate with their area of expertise.</p> <p>The Right To Know Notice was published in May 2012 in the News Journal. A copy of the ad was shown to the members present.</p> <p>The Mobile Alert System is being rolled out across the nation. This system will send Wireless Emergency Alerts (WEA) to cell phones. Presidential, AMBER, Imminent Threats and Severe Weather are examples of the types of alerts this system will send. Not all phones can receive this information at this time; you have to check with your cell phone carrier. You do not have to sign up to receive WEA's.</p>

<p>VII. Agency Updates</p>	<p>American Red Cross Coy Prichard</p> <p>Whitley County Health Dept. Debra McNaughton</p> <p>City of Williamsburg Mayor Roddy Harrison</p> <p>BRMC Teresa Cobb</p> <p>Firestone Randy Miller</p>	<p>Handouts were passed out for more information on this program.</p> <p>This has been a busy year for the Red Cross with many disasters. The Red Cross will be working with the CSEPP Exercise on Sept. 19, 2012. They are also offering Sheltering Training for the region. The Red Cross will work with the health department and LEPC to work on the Mass Care Plan (ESF-6). Coy suggested that the LEPC conduct a mock disaster to exercise this plan once finalized.</p> <p>As the new Region 13 Hospital Preparedness Program Coordinator, Debra discussed the addition of a 2nd water purification unit that was available to the region. The drought affecting most of the state was discussed. Parts of Kentucky have been in the Extreme/Exceptional Drought Stage. Whitley County was moved from Moderate status to Abnormally Dry. In our area (Whitley, Knox, Clay, Bell, McCreary and Harlan) alone, there has been a 50% loss of apples, 30% loss of hay, 30% loss of pasture, 30% loss of corn and 25% loss of soybeans due to the drought situation. It was suggested that agencies start thinking about water planning for their facilities and homes. This opened up a group discussion on the importance of having a COOP Plan. It was noted that it was mandatory for federal, state and county agencies to have a plan. A quick poll showed that only the health department and Comp. Care currently have active COOP Plans.</p> <p>The Mayor reported that the city was ok during the dry, hot parts of the summer that we have had in Williamsburg. The call for voluntary water conservation has ended. The water tanks have plenty of water. After the rains, the river was up 3" and today it is up 6-7". He reported that the 4th of July fireworks proceeded on schedule with help from the Williamsburg Fire Dept. and other FD's. He also mentioned that the city was looking into a notification system to warn citizen of severe weather and other emergency situations.</p> <p>BRMC has been approved for Cardiac Intervention (Stent placement) starting Sept. 1, 2012. Their goal is to have the patient received at the hospital and the stent placement be completed within 90 minutes. Expect a big media blitz in August.</p> <p>Randy is the new Safety Officer for Firestone. He welcomed the LEPC members and Williamsburg FD for a tour of the facility and to inspect the Tier II materials at the plant. They are also working on their Continuity of Operations Plan (COOP).</p>
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	<p>University of the Cumberlands Dr. Mike Colegrove</p> <p>Williamsburg Fire Department Larry Todd</p> <p>Cumberland River Comp. Care Bob Burns</p> <p>The Heritage Nursing Home Ellen Prewitt</p>	<p>The Emergency Plans of the University of the Cumberlands are being updated. They are using the E-2 Campus notification system for emergency alerts to students and parents. All Dorm Directors and Housing Staff will be taking Red Cross Disaster Training. Mike reported that without students present on the campus, there would be approximately 1,100 open beds on campus for extreme emergencies. Dr. Colegrove is also a Board Member for the American Red Cross. He is currently working with the Whitley County Fiscal Court to receive a one-time gift of \$10,000.00 to support the Red Cross. The Red Cross helps the citizens of Whitley County on a monthly basis and more so than most of the other counties in the region. He suggested Coy Prichard send out a monthly report of activity. Firestone indicated an interest in coordinating with the Red Cross to help our communities.</p> <p>The Williamsburg Fire Department will be participating in a River Water Rescue Exercise along with Whitley County Emergency Management this summer. They will also be hosting a Live Propane class in September.</p> <p>Bob discussed his agency's COOP Plan that covered 8 counties. He discussed that out of the region; Whitley, Laurel and Bell received the most services from Comp. Care. He gave the committee his contact information and encouraged them to call Comp. Care immediately in an emergency/ disaster situation.</p> <p>Ellen discussed that they were currently working on NIMS for the Nursing Home.</p>
	<p>Upcoming Opportunities</p>	<p><u>KOIN</u>-Kentucky Outreach and Information Network Training on Sept. 4, 2012 from 10:100 AM - Noon. This workshop will focus on emergency preparedness for functional needs and vulnerable populations. This ITV Workshop can be viewed at the Williamsburg and Corbin Offices of the Whitley County Health Department.</p> <p><u>Damage Assessment</u>- Whitley County will be having a Damage Assessment Class this Fall. TBA.</p> <p><u>Preparedness Month</u>- September is Preparedness Month and all members were encouraged to do some kind of activity within their agency to promote preparedness and response efforts. For more information go to: Ready.gov or fema.gov</p>

	<p>Handouts</p>	<p>WFD Live Propane Training Class- September 22 @ 9:00 AM. This training will be held at the Williamsburg Fire Dept. and is expected to last around 8 hours. Contact the FD for more information if you would like to attend.</p> <p>“Kentucky Local Emergency Planning Committees (LEPCs)” handbooks</p> <p>Wireless Emergency Alerts Fact Sheet</p> <p>KOIN Workshop information</p> <p>Kentucky Drought Information and Map</p> <p>“It’s A Disaster! ...and what are you going to do about it?” Books courtesy of the Whitley County MRC</p> <p>Preparedness Month materials, order forms, brochures, etc.</p>
<p>Next Meeting</p>	<p>October 23, 2012 @ 10:30 AM Emergency Management Office</p>	<p>Hope to see you at the next meeting!</p>
<p>VIII- Meeting Adjourned</p>		